

PROGRAM & TICKETS COMMITTEE

Get itemized auction item list from Chili Supper Chairman, as well as list of merchants making donations.

Design tickets and program cover/layout.

Procure printing company to print programs – seek FREE service for advertising trade, if possible.

Establish printing time table – work backward to set deadlines.

Provide information to printing company.

Pick up tickets and programs.

Provide 6 tickets per player 2-3 weeks prior to event.

Coordinate with Treasurer regarding who collects ticket funds.

Obtain list from Chili Supper Chairman of those who receive complimentary tickets. Mail or deliver the complimentary tickets 2-3 weeks prior to event.

Have 2 people at the door during the event to take tickets and check in guests.